



NAVODAYA VIDYALAYA SAMITI

(An Autonomous Organization under Ministry of HRD)
Department of School Education and Literacy),

Government of India

B-15, Institutional Area, Sector-62,

Noida, District Gautam Budh Nagar,

Uttar Pradesh – 201 309

RECRUITMENT DRIVE 2019

RECRUITMENT OF ASSISTANT COMMISSIONER, POST GRADUATE TEACHERS, TRAINED GRADUATE TEACHERS, MISCELLANEOUS CATEGORY OF TEACHERS, LEGAL ASSISTANT, FEMALE STAFF NURSE, CATERING ASSISTANT AND LOWER DIVISION CLERK IN JAWAHAR NAVODAYA VIDYALAYAS / HQ / REGIONAL OFFICES OF NAVODAYA VIDYALAYA SAMITI

Navodaya Vidyalaya Samiti, henceforth mentioned as NVS, is an autonomous organization under the Ministry of Human Resource Development, Department of School Education & Literacy, Govt. of India. It has 08 Regional Offices at Bhopal, Chandigarh, Hyderabad, Jaipur, Lucknow, Patna, Pune & Shillong and more than 630 Jawahar Navodaya Vidyalayas (JNVs) are functional all over India except in the State of Tamil Nadu. JNVs are co-educational, fully residential schools up to Senior Secondary level and are located mainly in rural areas. JNVs being fully residential institutions, the teachers are required to stay in the Vidyalaya campus for which rent free accommodations as available is provided. In addition to normal teaching duties, the teachers are required to perform responsibilities attached with residential system of schooling like House Mastership, remedial and supervisory studies, organization of co-curricular activities, escorting of students on migration & other official purposes and looking after students' welfare in general. During the period of probation of the incumbent performance in all these areas is also assessed, in addition to the teaching ability to determine suitability for the job.

NVS invites online applications from Indian citizens for recruitment on direct basis to the posts of **Assistant Commissioner, PGTs, TGTs, Miscellaneous Category of Teachers (Librarian, Art, Music, PET-Male, PET-Female), Legal Assistant, Female Staff Nurse, Catering Assistant and Lower Division Clerk in Jawahar Navodaya Vidyalayas / HQ / Regional Offices of Navodaya Vidyalaya Samiti.**

In view of the policy that at least 1/3rd students admitted are girls, efforts will be made to post male and female teachers in proportion to the number of girl students in JNVs subject to condition that they fulfill the normal eligibility conditions. However, there is no separate reservation for Female Teachers to this effect.

2. Details of Post wise & Category wise break up of tentative vacancies (may increase or decrease) are as under:-

Assistant Commissioner (Group-A)

UR	EWS	OBC	SC	ST	Total	OH	VH	HH	Others*
02	01	01	01	00	05	00	00	00	00

Post Graduate Teachers (PGTs) (Group-B)

S.No.	Subject	UR	EWS	OBC	SC	ST	Total	OH	VH	HH	Others*
1	Biology	21	02	11	06	03	43	01	01	--	--
2	Chemistry	22	02	12	06	03	45	01	01	--	--
3	Commerce	09	00	04	02	01	16	01	--	--	--
4	Economics	30	03	17	09	04	63	01	02	--	--
5	English	19	02	09	05	02	37	01	01		
6	Geography	19	02	10	05	02	38	01	01	--	--
7	Hindi	18	01	09	05	02	35	01	01	--	--
8	History	23	02	12	06	03	46	01	01	--	--
9	Maths	24	02	12	07	03	48	01	01	--	--
10	Physics	20	02	10	05	02	39	01	01	--	--
11	Computer Science	10	01	05	03	01	20	01	--	--	--
Total		215	19	111	59	26	430	11	10	--	--

Trained Graduate Teachers (TGTs) (Group-B)

S.No.	Subject	UR	EWS	OBC	SC	ST	Total	OH	VH	HH	Others*
1	English	129	14	75	41	20	279	06	06	--	--
2	Hindi	146	16	86	48	24	320	07	06	--	--
3	Maths	117	13	69	38	19	256	05	06	--	--
4	Science	65	07	37	20	10	139	03	03	--	--
5	Social Studies	73	08	43	24	12	160	04	03		
Total		530	58	310	171	85	1154	25	24	--	--

Miscellaneous Category of Teachers (Group-B)

S.No.	Subject	UR	EWS	OBC	SC	ST	Total	OH	VH	HH	Others*
1	Music	53	05	29	16	08	111	02	03	--	--
2	Art	61	06	35	19	09	130	03	--	03	--
3	PET Male	69	07	39	22	11	148	02	02	02	--
4	PET Female	50	05	28	15	07	105	02	02	01	--
5	Librarian	34	03	18	10	05	70	03	--	--	--
Total		267	26	149	82	40	564	12	07	06	--

Female Staff Nurse (Group B)

UR	EWS	OBC	SC	ST	Total	OH	VH	HH	Others*
27	02	14	08	04	55	03	--	--	--

Legal Assistant (Group C)

UR	EWS	OBC	SC	ST	Total	OH	VH	HH	Others*
00	00	01	00	00	01	00	00	00	00

Catering Assistant (Group C)

UR	EWS	OBC	SC	ST	Total	OH	VH	HH	Others*	EXM
14	01	07	03	01	26	02	00	00	00	02

Lower Division Clerk (Group C)

UR	EWS	OBC	SC	ST	Total	OH	VH	HH	Others*	EXM
63	06	36	20	10	135	06#	00	00	00	13

Six posts will be filled up with Person with Locomotor Disability (BL,OL)
BL (Both Legs), OL(one Leg affected R and / or L),

*As per OM dated 15.01.2018 of DOPT, the following categories to be given 1% reservation

- (d) autism, intellectual disabilities, specific learning disabilities and mental illness
- (e) multiple disabilities from amongst persons under clause (a) to (d) including deaf-blindness

3. Details regarding essential and desirable qualifications for various categories of posts, Pay Scales, Age limit, Relaxation of age, Mode of Selection and other related details are given below. In addition to the pay scale, selected candidates (in case of PGTs, TGTs and Miscellaneous Category of Teachers only) will be entitled to draw admissible allowances besides 10% special pay for performing residential duties.

3.1: POST CODE & ELIGIBILITY CRITERIA:

A. FOR ASSISTANT COMMISSIONER: (Post Code:01)

PAY SCALE: Level -12 (Rs.78800-209200) in the Pay Matrix

UPPER AGE LIMIT: 45 years.

ESSENTIAL QUALIFICATIONS:

- (i) Master's Degree in Humanities / Science / Commerce from a recognized Institution / University
- (ii) Persons holding analogous post or post of Principal in the Level -12 (Rs.78800-209200) in the Pay Matrix OR

With at least 5 years experience in the Level 10 (Rs.56100-177500) and above in the Educational Planning and Administration in any Govt./Semi Govt./Autonomous Organization.

DESIRABLE QUALIFICATIONS:

- (i) Experience of working in a residential school system
- (ii) Research work done in the field of education

B. FOR POST GRADUATE TEACHERS

SUBJECT-WISE POST CODE FOR FILLING UP THE APPLICATION FORM			
POST GRADUATE TEACHERS			
POST	POST CODE	POST	POST CODE
Biology	02	Geography	08
Chemistry	03	History	09
Commerce	04	Computer Science	10
Economics	05	Maths	11
English	06	Physics	12
Hindi	07		

PAY SCALE:**Level-8 (Rs.47600-151100) in the Pay Matrix****UPPER AGE LIMIT:****Not exceeding 40 years****ESSENTIAL QUALIFICATION:**

- (a) Two Year Integrated Post Graduate Course from Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate.

OR

Master Degree from a recognized university with at least 50% marks in aggregate in the following subjects.

S.No.	POST	Master Degree in the subject
(i)	PGT (English)	English
(ii)	PGT(Hindi)	Hindi
(iii)	PGT(Physics)	Physics/Applied Physics/Electronics Physics/ Nuclear Physics
(iv)	PGT(Chemistry)	Chemistry/Bio Chemistry
(v)	PGT(Mathematics)	Mathematics/Applied Mathematics
(vi)	PGT(Economics)	Economics/Applied Economics/Business Economics
(vii)	PGT(History)	History
(viii)	PGT(Geography)	Geography
(ix)	PGT(Commerce)	Commerce with Accounting/Cost Accounting/ Financial Accounting as a major subject of study. Holders of Degree of M.Com. in Applied/Business Economics shall not be eligible.
(x)	PGT (Biology)	Botany / Zoology / Life Sciences / Bio Sciences / Genetics / Micro Biology / Bio Technology / Molecular Bio / Plant Physiology provided that applicant had studied Botany and Zoology at Graduation level.

(b) B.Ed Degree.

(c) Proficiency in Teaching in Hindi and English medium.

DESIRABLE QUALIFICATIONS

- (a) Experience as TGT in the recognized institution in concerned subject.
- (b) Experience of working in a residential school.
- (c) Knowledge of Computer application.

(xi)	PGT (Computer Science)	<p>ESSENTIAL QUALIFICATIONS</p> <p>1. At least 50% marks in aggregate in any of the following: BE or B.Tech (Computer Science/IT) from a recognized University/Institute. OR BE or B.Tech (any stream) and Post Graduate Diploma in Computer Science from a recognized University/Institute. OR M.Sc (Computer Science/IT)/MCA from a recognized University. OR B.Sc (Computer Science)/BCA and Post Graduate Degree in any subject from a recognized University. OR Post Graduate Diploma in Computer Science/IT and Post Graduate Degree in any subject from a recognized University / Institute. OR 'B' level from DOEACC/NIELT and Post Graduate Degree in any subject. OR 'C' level from DOEACC/NIELT Ministry of Information and Communication Technology and Graduation.</p> <p>2. Proficiency in teaching in Hindi/English. Desirable: B.Ed Degree Note: For subsequent promotion the incumbent will have to acquire B.Ed. degree.</p>
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C. FOR TRAINED GRADUATE TEACHERS

SUBJECT-WISE POST CODE FOR FILLING UP THE APPLICATION FORM	
POST	POST CODE
English	13
Hindi	14
Maths	15
Science	16
Social Studies	17

PAY SCALE:

Level-7 (Rs.44900-142400) in the Pay Matrix

UPPER AGE LIMIT:

Not exceeding 35 years

ESSENTIAL QUALIFICATION

(A) Four years integrated degree course of Regional College of Education of NCERT with at least 50% marks in the concerned subject as well as in the aggregate.

Or

Bachelors Honours Degree with at least 50% marks in concerned subject/combination of subjects and also in aggregate. Candidate should have studied requisite subject(s) for at least 2 years in the 03 years degree course

Or

Bachelor's Degree from a recognized university with at least 50% marks in the concerned subject/combination of subjects and also in aggregate. The candidate should have studied the requisite subjects in all three years of degree course.

Note : Post wise elective subjects and Languages in the combination of subjects are as under:

a) **For TGT (Hindi)** : Hindi as a subject in all the three years of Degree course.

b) **For TGT (English)**: English as a subject in all the three years of Degree course.

c) **For TGT (Maths)** -

(i) Bachelor Degree in Maths along with Physics and any one of the following subjects: Chemistry, Electronics, Computer Science, Statistics.

(ii) In case of such Universities which provide for only two subjects out of the six as mentioned above in the final year of graduation, the candidate should have studied Maths and Physics in the final year of examination and three subjects, viz, Maths, Physics and Chemistry / Electronics / Computer Science / Statistics in the first and second years of graduation.

(iii) Candidates who have passed B.Sc. degree with Honours in Maths subject would be considered eligible only if they have studied Physics and Chemistry / Electronics / Computer Science / Statistics in first and second year of the course. Candidates with B.Sc. (Hons.) in Physics or Chemistry are not eligible for the post of TGT (Maths).

d) **For TGT (Science)**- Botany, Zoology and Chemistry.

(i) The candidate should have studied Botany, Zoology and Chemistry during all the three years of study in graduation.

(ii) In case of such Universities which provide for only two subjects in the final year of graduation, the candidates should have studied any of the two subjects out of Botany, Zoology and Chemistry in the final year of examination and all the three subjects, viz. Botany, Zoology and Chemistry in the first and second years of graduation.

(iii) In case of Honours Degree in any of the above mentioned three subjects, the candidate must have studied other two subjects in the first and second year of the course.

e) For TGT (Social Studies):

(i) The candidate should have studied any of the two subjects out of the following subject combination at graduation level:

(a) History with Geography/ Economics/ Political Science OR

(b) Geography with History/ Economics/ Political Science (in other words candidates should have studied any two subjects out of History, Geography, Economics and Political Science, in which one must be either History or Geography)

(ii) History/Geography as above should have been studied for all three years in the Graduation.

(iii) In case of Honours Degree in History the candidate should have studied Geography/Economics/Political Science in 1st and 2nd years. Similarly in case of Honours degree in Geography, the candidate should have studied History/Economics/Political Science in 1st and 2nd year. Candidates with B.A.(Honours) in Economics or Political Science are not eligible for the post of TGT (S.St.)

(B) Passed the Central Teacher Eligibility Test (CTET) conducted by CBSE in accordance with the guidelines framed by the NCTE, for the purpose.

(C) B.Ed. Degree

(D) Competence to teach through English and Hindi / concerned Regional Language as the case may be.

DESIRABLE QUALIFICATIONS

(a) Experience of working in a residential school.

(b) Knowledge of Computer application.

D. FOR MISCELLANEOUS TEACHERS

SUBJECT-WISE POST CODE FOR FILLING UP THE APPLICATION FORM	
MISCELLANEOUS TEACHERS	
POST	POST CODE
Music	18
Art	19
PET (Male)	20
PET (Female)	21
Librarian	22

PAY SCALE: Level-7 (Rs.44900-142400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 35 years

QUALIFICATIONS:

ESSENTIAL QUALIFICATIONS

Sr. No.	Post	Essential Qualification	Desirable Qualification
1.	Music	Five years study in Music institution recognized by the concerned State Govt. as equivalent to Graduate/Post Graduate Degree. OR	(i) Working knowledge of English and Hindi or other Regional Language.

		<p>A Bachelors Degree with Music from a recognized university and B.Ed. OR Higher Secondary/Sr.Secondary with any one of the following :</p> <p>Sangeet-Visharad examination of Gandharva Mahavidyalaya Mandal, Bombay or Bhatkhande Sangeet Vidyalaypeeth, Lucknow or Indira Kala Sangeet Vishwa Vidyalaya, Khairagarh (MP) or Sangeet Prabhakar examination of the Prayag Sangeet Samiti, Allahabad.</p> <p>OR</p> <p>Following Degree/Diploma awarded by Pracheen Kala Kendra, Chandigarh :</p> <p>(a) Sangeet Bhaskar with Graduation in any discipline.</p> <p>(b) Sangeet Nritya Bhushan with graduation in any discipline.</p> <p>(c) Sangeet Bhushan or Sangeet Nritya Visharad with Sr.Secondary/ Intermediate/Part I examination of 3 years Degree Course.</p>	(ii) Experience of working in a residential school.
2.	Art	<p>Five years Recognized Diploma in any discipline of Fine Arts as Drawing/Painting/Sculpture/Graphic Arts/Crafts after passing Secondary Examination (Class X or equivalent)</p> <p>OR</p> <p>Post Graduate Degree in Drawing and Painting, Fine Arts from a recognized University/Institution.</p> <p>OR</p> <p>Four Years Diploma in Fine Arts/Crafts from Vishwa Bharti Shanti Niketan</p> <p>OR</p> <p>B.Ed. Degree/Diploma in Fine Arts from Regional College of Education. (Degree of Bachelor of Fine Arts (BFA) after class XII will be considered as equivalent to Five Years Diploma in Fine Arts after Class X).</p>	<p>(I) B.Ed. or equivalent teaching degree from recognized University.</p> <p>(II) Working knowledge of English and Hindi or other Regional Language.</p> <p>(III) Experience of Working in a residential School.</p>
3.	PET	<p>Bachelor's degree in Physical Education from a recognised institution.</p> <p>OR</p> <p>D.P.Ed. from a recognised University/Institution provided that the admission qualification for the diploma is atleast a University's Degree.</p>	<p>i) Working knowledge of English and Hindi or other Regional Language.</p> <p>ii) Experience of working in a residential school.</p>

4.	Librarian	1. University's degree in Library Science from a recognised institution OR Graduation with One-year Diploma in Library Science from a recognised Institution 2. Working knowledge of English and Hindi or other Regional Language	(i) Experience of Working in a residential school. ii) Knowledge of Computer Operations.
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E. LEGAL ASSISTANT: (Post Code:23)

PAY SCALE: Level-6 (Rs.35400-112400) in the Pay Matrix
UPPER AGE LIMIT: Between 18 to 32 years

ESSENTIAL QUALIFICATION:

Degree in Law from a recognized University.

DESIRABLE:

Three years experience of handling legal cases.

F. FEMALE STAFF NURSE: (Post Code:24)

PAY SCALE: Level-7 (Rs.44900-142400) in the Pay Matrix
UPPER AGE LIMIT Upto 35 years

1. ESSENTIAL QUALIFICATIONS :

- a) Passed Sr. Secondary Examination (Class XII) or equivalent and
- b) Grade 'A'(Three years) Diploma/Certificate in Nursing from recognized Institution.

OR

- B.Sc(Nursing) from a recognised University/ Institution.
- 2. Registration with Indian/ State Nursing Council.
- 3. Practical experience of two years in Hospital/Clinic.

Desirable :

Working Knowledge of Hindi/Regional Language and English.

G. CATERING ASSISTANT (Post Code:25)

PAY SCALE: Level-4 (Rs.25500-81100) in the Pay Matrix
UPPER AGE LIMIT Upto 35 years

ESSENTIAL QUALIFICATIONS:

- 1. Secondary School (X class pass) and
- 2. Three Years Diploma in Catering or equivalent from an Institution recognized by Ministry of Tourism, Govt. of India/State Govt.

OR

Passed Sr. Secondary (Class XII) from CBSE with Hotel Management and Catering as Vocational Subject and at least one year experience in catering.

OR

Passed Sr.Secondary (Class XII) or equivalent and one year diploma in catering or equivalent from a recognized institution with three years experience in catering in reputed institution/hotels.

OR

Trade proficiency Certificate in Catering with a minimum of 10 years of service in Defence Services of regular establishment (for Ex-Servicemen only).

H. LOWER DIVISION CLERK: (Post Code:26)

PAY SCALE: Level-2 (Rs.19900-63200) in the Pay Matrix
UPPER AGE LIMIT: Between 18 and 27 years

ESSENTIAL QUALIFICATIONS:

1. Senior Secondary (Class XII) certificate from a recognized Board with 50% marks and possessing minimum speed of 30 words per minutes in English typing or 25 words per minutes in Hindi typing correspond to 10500 KDPH as on average of 5 key depressions for each word.

OR

Passed +2 level or Senior Secondary Certificate from CBSE/State Govt. With Secretarial Practices and Office Management as Vocational Subjects.

Desirable:

1. Knowledge of computer operation and data entry acquired either as a subject at +2 level or through 6 months diploma in computer from a recognized institution or through computer literacy certificate at school level.
2. Experience in accounts / administrative matters in Govt. / Semi Govt. / Autonomous organization.

Note:

1. Preference will be given to candidates having passed +2 from CBSE with secretarial practices and office management as vocational subjects.
2. The appointing authority shall decide each time depending upon the requirement whether the typing speed should be in English or Hindi.

Direct recruits will have to acquire proficiency in operating PCs and pass such test in this regard as the Samiti may require. (PCs : Personal Computers)

3.2: AGE RELAXATION

Maximum relaxation in upper age limit will be as under:

Sl. No.	Category of Persons	Extent of age relaxation / concession
(a)	Scheduled Caste / Scheduled Tribe	5 years
(b)	Other Backward Classes (Non-Creamy Layer)	3 years
(c)	Women (All Category) except for the post of Assistant Commissioner, Legal Assistant, Female Staff Nurse, Catering Assistant & Lower Division Clerk	10 years

(d)	NVS Employees if applying for the post of PGTs, TGTs & Miscellaneous Category of Teachers	No age bar
(e)	NVS Employees if applying for the post of Assistant Commissioner, Legal Assistant, Female Staff Nurse, Catering Assistant, Lower Division Clerk	5 years
(f)	Candidates with 3 years continuous service in Central Govt. provided the posts are in same or allied cadres	5 years
(g)	Persons ordinarily domiciled in State of Jammu & Kashmir during 01.01.1980 to 31.12.1989	5 years
(h)	Persons with disabilities (including women)	
	(i) SC/ST	15 years
	(ii) OBC (NCL)	13 years
	(iii) General	10 years
(i)	Ex-Servicemen who has put in not less than six months continuous service in Armed Forces (Army, Navy and Air Force) shall be allowed to deduct the period of such service from his/her actual age and if the resultant age does not exceed maximum age limit prescribed for the post by more than three years, he / she shall be deemed to satisfy the condition regarding age limit. For group 'B' posts, the Ex-Servicemen & Commissioned Officers including ECOs/SSCOs who have rendered at least 5 years military service.	

Note: All the concessions mentioned above will be concurrent i.e. if a person is eligible for more than one concession, only one of the concessions of the highest permissible limit, will be granted subject to maximum of age prescribed to enter in Government service i.e. 55 years of age.

3.3: The Cut-Off date for determining various eligibility criteria (Educational Qualifications, age limit etc.) will be the closing date for receipt of applications from candidates in India. Before applying, applicants must satisfy about their eligibility as on closing date of receipt of application.

3.4: The OBC candidates who belong to 'Creamy Layer' are not entitled for concession admissible to OBC Category and such candidates have to indicate their category as General. Only those OBC Categories which are applicable for appointment under Central Government will be considered.

3.5: EWS (Economically Weaker Section) Reservation:

a) Candidates who are not covered under the scheme of reservation for SC/ST/OBC and **whose family gross annual income is below Rs.8 Lakh** (Rupees Eight Lakh) shall be eligible for benefit of reservation for EWS. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. Also candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:-

- i. 5 Acres of agriculture land and above.
- ii. Residential flat of 1000 Sq Ft and above.
- iii. Residential plot of 100 Sq yards and above in notified municipalities.

- iv. Residential plot of 200 Sq Yd and above in areas other than the notified municipalities.
- b) The property held by a family in different locations or different places / cities would be clubbed while applying the land or property holding test to determine EWS status. (The term Family – for this purpose will include the person who seeks benefit of reservation. His / her parents and siblings below the age of 18 years as also his / her spouse and children below the age of 18 years).
- c) The benefit of reservation under EWS can be availed upon production of an income and asset certificate issued by a competent authority. The income and asset certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-I** shall only be accepted as candidate's claim as belonging to EWS:-
- i. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner; or
 - ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate; or
 - iii. Revenue Officer not below the rank of Tehsildar; or
 - iv. Sub-Divisional Officer of the area where the candidate and / or his / her family normally resides.
- d) The candidate applying against the vacancies reserved for EWS must possess Income and asset certificate as on closing date of online application for this advertisement. Accordingly, these candidates are required to produce valid Income and asset certificate during documentation stage. In case of non-compliance of aforesaid stipulations, their claim for reserved status under EWS shall not be entertained and the candidature of such candidates, if fulfilling all the eligibility conditions for General (UR) category, shall be considered under General (UR) vacancies only.

3.6 In case of candidates applying for the post of TGTs, CTET certificate in possession should be in the currency of its validity.

4: MODE OF SELECTION

- (a) Candidates will be shortlisted on the basis of their performance in written examination / Computer Based Test (CBT) and interview / Personal Interaction put together. The NVS reserves the right to decide the cut off marks in written examination / CBT and interview / Personal Interaction separately. The decision of the NVS about the mode of selection to the notified posts and eligibility conditions of the applicants for interview / Personal Interaction shall be final and binding. No correspondence will be entertained in this regard. However, in the case of Legal Assistant, Female Staff Nurse & Catering Assistant the selection to the post will be done on the basis of the performance of the candidates in the written examination / CBT only. For the post of Lower Division Clerk, candidates shortlisted on the basis of Written Examination / CBT will be called for Trade / Skill Test which will be of qualifying in nature only and carries no weightage. In case a candidate fails to qualify the trade / skill test, their candidature would be rejected. **However, the**

mode of selection, whichever so, for all the notified posts will be the sole discretion of NVS and may be changed.

- (b) The Written Examination / CBT for the recruitment to the notified posts except Assistant Commissioner and Legal Assistant is likely to be held at following 42 cities (code of the cities is mentioned against the name of the city). **However, the NVS has the right to conduct the written examination / CBT at all the cities or any one of the cities depending upon the number of the candidates and other compulsions.** Number of centers in each city will depend upon the number of candidates opting for a city. **The centre for the written examination / CBT for the post of Assistant Commissioner & Legal Assistant will be at Delhi / NCR only.** The centres of examination / CBT will be decided by NVS though the preferences / options submitted by candidates will be considered to the extent of availability of seats at such centre.

Name of the City	City Code	Name of the City	City Code
Ahmedabad	1	Kolkata	22
Amritsar	2	Lucknow	23
Ajmer	3	Madurai	24
Allahabad	4	Mumbai	25
Bangalore	5	Muzaffarpur	26
Bhopal	6	Nagpur	27
Bhubaneshwer	7	Patna	28
Chandigarh/Panchkula/Mohali	8	Pune	29
Chennai	9	Port Blair	30
Dehradun	10	Raipur	31
Delhi	11	Ranchi	32
Faridabad	12	Shimla	33
Gurugram	13	Trivendrum	34
Ghaziabad	14	Visakhapatnam	35
NOIDA	15	Shillong	36
Guwahati	16	Kohima	37
Hyderabad	17	Imphal	38
Itanagar	18	Aizwal	39
Jabalpur	19	Siliguri	40
Jaipur	20	Agartala	41
Jammu	21	Panaji (Goa)	42

- (c) Persons with disability of 40% or more, if so desires, will have to bring their own scribe to assist them in the examination. There is no restriction with regard to educational qualification or age etc. for the scribe. Compensatory time to be allowed in this case is 20 minutes per hour of examination. All candidates with disability not availing the facility of scribe may be allowed additional time of minimum of one hour for examination of three hours duration. Reservation for person with disabilities in r/o the current year vacancies will be given as per the rules. However, posts are identified suitable for persons with disabilities will be as per O.M. No.16-15/2010-DD-III dated 29.07.2013 by Office of the Chief

Commissioner for Persons with Disabilities, Ministry of Social Justice & Empowerment.

(d) No candidate will be permitted for the written examination / CBT without the proper Admit Card.

(e) **Scheme of Examination:**

(i) **For the post of Assistant Commissioner:**

Test	Component of the test	Number of questions	Total marks	Duration of the test
Part-I	Reasoning Ability	15	15	The test will be of 3 hours duration without any time limit for each part of the test individually.
Part-II	General Awareness	15	15	
Part-III	Language Competency Test (General English and General Hindi-20 marks each subject)	40	40	
Part-IV	Quantitative Aptitude	20	20	
Part-V	Educational Planning and Administration	90	90	
	Total	180	180	

(ii) **For the posts of PGTs:**

Test	Component of the test	Number of questions	Total marks	Duration of the test
Part-I	Reasoning Ability	15	15	The test will be of 3 hours duration without any time limit for each part of the test individually.
Part-II	General Awareness	15	15	
Part-III	Teaching Aptitude	20	20	
Part-IV	Subject Knowledge (difficulty level Post Graduation)	100	100	
	Total	150	150	
Part-V	Language Competency Test (General English and General Hindi-15 marks each subject). <u>This part is qualifying in nature only with minimum 33 1/3rd marks in each language.</u> Part-I to IV of the candidate will not be evaluated, if he/she fails to attain qualifying marks in Part-V.	30	30	

Note:

For all subjects of PGTs, Part-I to III will be common. Part IV will be subject specific.

(iii) **For the posts of TGTs & Miscellaneous Teachers:**

Test	Component of the test	Number of questions	Total marks	Duration of the test
Part-I	Reasoning Ability	10	10	The test will be of 3
Part-II	General Awareness	10	10	

Part-III	Teaching Aptitude	15	15	hours duration without any time limit for each part of the test individually.
Part-IV	Subject Knowledge (difficulty level Graduation)	100	100	
	Total	135	135	
Part-V	Language Competency General Hindi, General English and Regional Language*-15 marks each subject). <u>This part is qualifying in nature only with minimum 33 1/3rd marks in each language.</u> Part-I to IV of the candidate will not be evaluated, if he/she fails to attain qualifying marks in Part-V.	45	45	

Note: For all subjects of TGTs & Miscellaneous Teachers, Part-I to III will be common. Part IV will be subject specific.

* Students in Jawahar Navodaya Vidyalaya are taught through the medium of following mother tongue / regional language upto the Class VIII:

(1) Assamese, (2) Bengali, (3) Gujarati, (4) Hindi, (5) Kannada, (6) Malayalam, (7) Manipuri, (08) Marathi, (9) Bodo, (10) Nepali, (11) Oriya, (12) Punjabi, (13) Tamil, (14) Telugu, (15) Urdu (16) Garo (17) Khasi (18) Mizo (19) English.

Hence, every candidate has to opt 01 language out of aforementioned 19 regional languages / mother tongue. However, the standard of English & Hindi for those who are opting one of these two languages as regional language / mother tongue also, will be higher than the standard as that of General English and General Hindi.

(iv) For the post of Legal Assistant:

Test	Component of the test	Number of questions	Total marks	Duration of the test
Part-I	Reasoning Ability	15	15	The test will be of 3 hours duration without any time limit for each part of the test individually.
Part-II	General Awareness	15	15	
Part-III	Language Competency Test (General English and General Hindi-20 marks each subject)	40	40	
Part-IV	Quantitative Aptitude	20	20	
Part-V	Constitution of India, Functioning of High Courts, Supreme Court, Central Administrative Tribunal, Civil Procedure Code and Criminal	90	90	

	Procedure Code (provisions required to be referred generally in Government Offices will be given importance), Evidence Act, Limitation Act, POCSO Act, Interpretation of Statutes.			
	Total	180	180	

(v) For the post of Female Staff Nurse:

Test	Component of the test	Number of questions	Total marks	Duration of the test
Part-I	Reasoning Ability	15	15	The test will be of 2 hours duration without any time limit for each part of the test individually.
Part-II	General Awareness & Current Affairs	15	15	
Part-III	Language Competency Test (General English and General Hindi-15 marks each subject)	30	30	
Part-IV	Subject Knowledge	60	60	
	Total	120	120	

(vi) For the post of Catering Assistant:

Test	Component of the test	Number of questions	Total marks	Duration of the test
Part-I	Reasoning Ability	15	15	The test will be of 2 hours duration without any time limit for each part of the test individually.
Part-II	General Awareness	15	15	
Part-III	Language Competency Test (General English and General Hindi-15 marks each subject)	30	30	
Part-IV	Subject Knowledge	60	60	
	Total	120	120	

(vii) For the post of Lower Division Clerk:

Test	Component of the test	Number of questions	Total marks	Duration of the test
Part-I	Reasoning Ability	25	25	The test will be of 2 hours duration
Part-II	General Awareness	25	25	
Part-III	Language Competency Test (General English and	30	30	

	General Hindi-15 marks each subject)			without any time limit for each part of the test individually.
Part-IV	Quantitative Aptitude	20	20	
Part-V	Knowledge of Computer	20	20	
	Total	120	120	

- (f) Schedule of examination will be intimated with the Admit Card.
- (g) Detailed examination schedule will also be notified on NVS website www.navodaya.gov.in and www.nvsrecruitment2019.org in due course.
- (h) Based on the performance in written examination / CBT and also keeping in view the number of vacancies, the candidates will be called for interview / Personal Interaction in the ratio as decided by NVS. Intimation to this effect will be uploaded on the NVS website www.navodaya.gov.in and www.nvsrecruitment2019.org in due course. Candidates are required to check the NVS website from time to time for updates. Taking into account the performance of the candidates in written examination / CBT and interview both, merit list will be prepared in the case of Assistant Commissioner and PGTs. In case of TGTs & Miscellaneous Category Teachers, merit list will be prepared taking into consideration performance of the candidates both in written examination / CBT and Personal Interaction. **However, the mode of selection will be the sole discretion of NVS and may change.**

5: HOW TO APPLY:

- i. Candidates are required to **apply Online** through NVS website at www.navodaya.gov.in or www.nvsrecruitment2019.org **No other means/mode of application will be accepted.**
- ii. Candidates are required to **have a valid personal email ID.** It should be kept active during the currency of this recruitment. The NVS through its exam conducting agency may send call letters for written test / CBT and interview / Personal Interaction / Skill Test etc. on the registered email ID of the candidate or the same may be downloaded from the designated recruitment portal. **Under no circumstances, candidate should share/ mention email ID to/ or of any other person.**
- iii. In case, a candidate does not have a valid personal email ID, he/she should **create his/her new email ID** before applying Online.
- iv. The online applications should be filled carefully **as per instructions** contained in the online application format and submit the same Online. Login Id and password would be generated on successful submission of application and will be sent on the registered e-mail address of the candidate. Candidates are advised to preserve their login Id and password for future use.
- v. No fee is required to be paid by candidates belonging to SC/ST/PH categories; hence, the steps for payment of fees will not be applicable to them in online application form. **Once the fee is deposited the same shall not be refunded under any circumstances.**
- vi. The candidates have to pay examination fee online through the prescribed link at online application. The post wise examination fee payable is as under:

Post	Examination Fee
Assistant Commissioner	Rs.1500/-
PGTs, TGTs, Miscellaneous Category	Rs.1200/-

Teachers & Female Staff Nurse	
Legal Assistant, Catering Assistant & Lower Division Clerk	Rs.1000/-

- vii. The candidates should take a printout of the online application and preserve it for their record and should not send the same to NVS or to any other address. The application printout will also have to be submitted during document verification at the time of interviews/document verification along with the self attested copies of certificates in support of Age, Qualification, Experience, Caste, Non Creamy Layer, Physical disability & Economically Weaker Section (EWS), as applicable.
- viii. The name of the candidate and his/ her father/mother/ husband etc. should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature.
- ix. Candidates are required to download the call letter from NVS website i.e. www.navodaya.gov.in or www.nvsrecruitment2019.org Candidates may be intimated about the same through e-mail by the exam conducting agency of the NVS. However, candidates are advised in their own interest to view NVS website from time to time with regard to the call letters and other updates about written examination/CBT, interviews, Personal Interaction & Trade / Skill Test etc., as they may not get the intimation through email due to technical fault. No correspondence shall be entertained by the NVS nor shall NVS send separate intimation to the candidates to this effect.
- x. A candidate may apply for more than one post if he / she is eligible and desires to do so. In such cases, the candidate will have to pay the requisite fee for all the posts applied for. However, within PGTs, TGTs & Miscellaneous Teachers category, a candidate shall apply only in one subject / post.

IMPORTANT DATES:-

Registration Open	10 th July, 2019
Registration Closes	9 th August, 2019
Fee deposit opens	10 th July, 2019
Fee Closes	12 th August, 2019
Date of Written Examination / CBT	5th – 10th September, 2019 (tentative)

6: GENERAL INSTRUCTIONS TO THE CANDIDATES

1. Only Indian nationals are eligible to apply.
2. The notified vacancies for the post of Assistant Commissioner, PGTs, TGTs, Miscellaneous Category of Teachers, Legal Assistant, Female Staff Nurse, Catering Assistant & Lower Division Clerk are tentative and may increase or decrease. The NVS reserves the right to fill or not to fill or partially fill any of the above vacancies without assigning any reasons whatsoever. NVS also reserves the right to cancel / restrict / modify/alter the recruitment process, if required, without assigning any further notice or assigning any reasons thereof.
3. There will be no negative marking.

4. Test Paper will be bilingual: Hindi & English. However, in case of TGTs & Miscellaneous Category Teachers, the medium of Regional Language paper will be the regional language concerned as opted by the candidate.
5. Candidates will be shortlisted for written examination / CBT based on information provided by him/her. It will be the sole responsibility of the candidate to prove his/her eligibility with respect to qualification criteria advertised by NVS.
6. Incomplete On-line application, in any manner shall be summarily rejected and no further correspondence shall be entertained.
7. No modifications are allowed once the online application form is submitted. If any discrepancies are found in the data / information filled by the candidate in online application and the original testimonials, his / her candidature is liable to be rejected.
8. Any modifications/amendments/instructions in the advertisement will be given on NVS website / designated recruitment portal only.
9. Response Query Management will be made operational on the designated recruitment portal after written examination/CBT is over for inviting comments / responses / objections, if any, from the candidates. Thereafter, objections will be referred to experts and key will be finalized by examination conducting agency for preparation of result. Objections, if any, will have to be **submitted by candidates through online portal only within the specified period, objections received from other means like post, e-mail etc. will not be entertained.**
10. Results of the written examination/CBT will be published on NVS Website in due course. No enquiry in this regard will be entertained by NVS.
11. The list of candidates called for Interview/Personal Interaction/Trade Test/Skill Test will be displayed on NVS website.
12. The list of short listed candidates for recruitment to the post of Assistant Commissioner, PGTs, TGTs, Miscellaneous Category of Teachers, Legal Assistant, Female Staff Nurse, Catering Assistant, Lower Division Clerk will be displayed on the NVS website. No separate correspondence shall be entertained in this regard.
13. Canvassing in any form will disqualify a candidate.
14. The NVS may take up the verification of eligibility of the candidate at any point of time prior to or after the completion of the selection process. Even if Admit Card is issued to a candidate due to lack of information in the application form or otherwise and if it is found at any stage (including the date of joining & thereafter) that the candidate is not eligible, then his / her candidature shall be summarily rejected.
15. All correspondences/announcements with respect to this recruitment process shall be done through e-mail/SMS/notices on the NVS website. Important information regarding this recruitment will be available on NVS website and as such, candidates are advised to visit the same frequently. It is the responsibility of the candidate to download/print the Admit Card/Interview Call Letter/Personal Interaction Letter/other information related to this recruitment displayed on the NVS website i.e. **www.navodaya.gov.in** and **www.nvsrecruitment2019.org** The NVS will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate or due to any other reason. Candidates e-mail ID and mobile number should be kept valid till the completion of recruitment process.
16. The NVS may, at its discretion, hold re-examination as and when necessary in case need arises for the same. In such an eventuality, candidate will have to appear for such re-examination at his/her own cost.
17. No TA etc. will be paid for appearing in the written test/CBT/Interview/Personal Interaction.

18. Selected candidates are liable to be posted anywhere in India.
19. Selected candidates will initially be on probation for a period of two years, which can be extended at the discretion of the Competent Authority. During the probation period, services of probationer can be terminated at any time without assigning any reason thereof.
20. Qualifications acquired by the candidates should be strictly in accordance with the notified / prescribed qualifications. **Any candidate seeking claim of equivalence of the qualifications with that of the notified / prescribed one should furnish documentary evidence in support of his / her claim at the time of interview/document verification, otherwise such cases will be summarily rejected.** Similarly, where grades have been given, the position of the mark-sheets showing equivalent percentage of marks should be produced at the time of interview/document verification/Selection.
21. In case any discrepancy or variation in the translated version of this advertisement is found in Hindi or any other language, the text provided in the English version shall be treated as final.
22. The candidate's response sheet and other related papers/documents of examination in respect of this recruitment shall be kept as record only for six months from the date of examination.
23. Any dispute **with regard to this recruitment shall be subject to the court having its jurisdiction in Delhi only.**

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