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## SSC Stenographer Grade C & D Written Exam Syllabus 2016

11. **Scheme of Examination:** The examination will consist of a written examination and skill test in stenography.

(A) Scheme of the written examination and syllabus:

The written examination will consist of one objective type paper as shown below:

Date of Exam	Part	Subject	Maximum Marks	Total Duration / Timing for General candidates	Total Duration/ Timing for Visually Handicapped/cerebral palsy candidates
31-07-2016 (Sunday)	I	General Intelligence & Reasoning (50 questions )	50	2 Hours 10.00 A.M. to 12.00 Noon	2 Hours 40 mins 10.00 A.M. to 12.40 PM OR 2.00PM to 4.40PM
	II	General Awareness (50 questions)	50		
	III	English Language and Comprehension (100questions)	100	OR 2.00PM to 4.00PM <b>Note:</b> Entry to the examination venue will not be allowed after 9.30 AM in the morning shift and after 1.30 PM in the afternoon shift.	<b>Note:</b> Entry to the examination venue will not be allowed after 9.30 AM in the morning shift and after 1.30 PM in the afternoon shift.

The questions except in Part III will be set both in English & Hindi.

There will be negative marking of 0.25 marks for each wrong answer.

**Note:** The Commission reserves the right to conduct the examination in computer based mode. The Commission also reserves the right to add an additional Tier in the scheme of Examination.

### **Indicative Syllabus for written examination:**

**General Intelligence & Reasoning:** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

**General Awareness:** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its Neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

For VH candidates of 40% and above visual disability /cerebral palsy affected candidates and opting for scribe there will be no component of Maps/Graphs/Diagrams/Statistical Data in the General Intelligence & Reasoning / General Awareness Paper.

**English Language & Comprehension:** In addition to the testing of candidates' understanding of the English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. his/her writing ability, would also be tested.